



Norwood Lodge, No. 41

I.O.O.F.











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CONSTITUTION  
BY-LAWS  
ORDER OF BUSINESS  
AND  
RULES OF ORDER  
OF  
Norwood Lodge, No. 41  
I. O. O. F.



EDMONTON, ALTA  
ARMSTRONG BROS., PRINTERS  
ARMSTRONG BLOCK  
FOURTH ST  
1909

Normood Lodge, No. 41

J. D. D. F.

This is to Certify that Bro.

Thomas Fenner

was admitted a member of this Lodge by

Initiation

on the 28th

day of

June 19 13

In Witness Whereof we have hereunto set our hands and affixed the

seal of this Lodge this

28th

day of

June 19 13

Wm. Fenner  
V. M. Grand.

Geo. Reed  
Rec. Secretary.



## Constitution for Subordinate Lodges in Alberta

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### PREFACE

ODD FELLOWSHIP having increased so rapidly and spread its organization within a few years far and wide over the civilized world, has naturally attracted the attention of nearly all classes of the community.

Eighty years have scarcely passed since the birth of American Odd Fellowship, and now over one million men are among its votaries. It cannot be said that its rapid growth was the result of accident, or in consequence of its novelty; for it was solely because of its adaptation to the wants of mankind. Odd Fellowship teaches in the most beautiful and forcible manner the all-important lesson of FRATERNITY—that all men are of one family and therefore brethren.

The great duties of our Order by and through which we aim to improve and exalt the character of our members, are five in number: 1st, TO VISIT THE SICK. 2nd, TO RELIEVE THE DISTRESSED. 3rd, TO BURY THE DEAD. 4th, TO EDUCATE THE ORPHAN. 5th, TO AID THE WIDOW. And in obedience to these commands over three millions of dollars have been expended during the past year for these noble purposes. Yet, Odd Fellowship is not a mere beneficial society, having for its single purpose the relief of its members in the struggles incident to human society. It seeks to improve and elevate the character of man—to imbue him with proper conceptions of his capabilities for good, to enlighten his mind, and to enlarge the sphere of his affections. It therefore commends itself alike to the high, the low, the rich and the poor, as one of the noblest charities the world ever saw.

The principles of Odd Fellowship are those of humanity and religion; its object is to pro-

mote the general good of mankind, and spread abroad the light of morality and knowledge; it not only benefits the common cause of philanthropy, but insures to its members in the hour of adversity and tribulation a source of safety and comfort that none can destroy.

The ties that bind us together are never surrendered; our claims of brotherhood are only dissolved by death,—no, not even death can rend them—they descend to the widow and orphan.

The language of our Order is more potent than any strain of eloquence that ever fell upon the ear. A stranger, penniless and friendless in a foreign land, breathes its tones, and his necessities are relieved. Sickness comes and lays its paralysing hand upon him, and though no friends or relatives are near, a Brother of the "Mystic Tie" administers to his wants and soothes his distresses. The sick among our own brethren are not left to the cold hand of public charity; they are visited and their wants provided for, out of the funds they themselves have contributed to raise, and which in time of need, they can honorably claim without the humiliation of suing for public or individual relief, from which the freeborn mind recoils with disdain, until overwhelmed in insufferable want and misery. We are obliged, if need be, to perform the last solemn office to the remains of a departed brother, to see them consigned with respectful decency to the bosom of our mother earth. To the living our fraternal solicitude is no less exercised. It is our enjoined duty to watch over the conduct of brethren, even in their common intercourse with men, as well as one with another; and to remonstrate with those who wander from the paths of rectitude or trespass upon the rules of morality.

It has been said that ours is a secret Order.

and that secrecy is dissonant with innocence. True, it is, that we are in part a secret society, but is secrecy a crime? The world itself the universe, the God of eternal truth, are surrounded with an impenetrable veil that no mortal eye ever pierced, and shall it be denied that these do not exist because their secrets are not revealed at our bidding? Shall we pronounce them evil because their operations are hidden from our view and above our comprehension?

So far as secrecy being an objection to our Order, we claim it as a recommendation. It is the mystic tie that binds us together in indissoluble brotherhood, prompting us to deeds of brotherly love and benevolence, it comes and entwines itself around our fraternity, like the refreshing yet invisible breeze that at summer noontide fans our burning forehead, invigorating the system with its coolness, and gladdening our hearts with its freshness and purity. In this respect we have the sanction of ages. We challenge any one to point out a single nation or people whose career is sketched on the pages of history, among whom there did not exist secret institutions. To go further, there is not an enlightened Government now existing on the face of the globe, that does not permit its legislative councils to resolve themselves into secret conclave. Even in our own country, under our own constitution, the legislative bodies can close their doors, and sit for days, for weeks, for months, concocting measures of vital importance to the entire population, and should any member of that body dare to reveal its operations, he would subject himself to the severest censure, if not to expulsion.

To be initiated as a member of our Order is not, as many suppose, "to take a leap in the dark." The fundamental principles of the Order

are before the world, its deeds are not concealed from public scrutiny, while the Constitution and Laws of our society are within the reach of all who wish to examine them. But then, our mysteries within the inner veil of our altars, that none except members of the fraternity are permitted to behold, solemn and sublime truths are there inculcated that have never reached the ear of any save those who have proved themselves worthy of the sacred trust. They have remained there for ages—hallowed archives in the sanctuary of our temple—and have never crossed its portal; and there, we hope and pray, they will ever remain, unsullied, inviolate and untarnished.

Our Order is the handmaid of virtue and religion, and it must flourish. It calls into life and action the best and holiest feelings of our nature and success must crown our efforts. Our course is onward, and we may look forward with confidence to a day, not far distant, when our society shall find an abiding place in every village and hamlet in our land, and the smoke of our altars shall go up from a thousand hills.

# Constitution

FOR

## Subordinate Lodges

UNDER THE JURISDICTION OF THE  
GRAND LODGE OF ALBERTA.

*Adopted November 17, 1905*

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### PREAMBLE

For the purpose of ensuring, as much as possible, uniformity in the administration of the privileges, honors and benefits of the Independent Order of Odd Fellows within its jurisdiction, the Grand Lodge of Alberta—The Supreme Tribunal within the limits of the Province of Alberta—doth hereby ordain the following articles as the Constitution of all Subordinate Lodges working under its immediate jurisdiction, giving power to each Subordinate Lodge to insert in the first Article the name, number and location of said Lodge in the blanks left there for that purpose

### TITLE AND POWERS

1. This Lodge shall be constituted of at least five members of the Third Degree (Degree of Truth), and shall be hailed and entitled

1. O. O. F. and shall possess the full powers and privileges of a Subordinate Lodge, holding a legal, unreclaimed and valid Charter, duly granted and formally presented by the Grand Lodge of Alberta.

## **MEMBERSHIP.**

### **Admission.**

2. Candidates for membership by initiation in this Lodge must be free white males of not less than 21 years of age, of good moral character, and in sound health, and residents within the jurisdiction of this Lodge at least three months. No saloon-keeper, bartender, or professional gambler shall be eligible to membership in this Order.

3. Every proposition for membership must be submitted in writing by a brother of this Lodge, and must state the name of the applicant and his residence to at least one other member of the Lodge, and a certificate of good health from the Lodge Physician. The cost of said health certificate, in all cases, to be paid by the Lodge.

4. The proposition so made shall be referred to a Committee of three members, two of whom shall be appointed by the N. G. and one by the V. G., who shall report thereon at the next regular meeting, unless excused by a two-thirds vote of the members present.

5. A vote by ball ballot shall be taken on the proposition immediately after the presentation of such report, when, if less than three black balls be found, the candidate shall be accepted. If three or more black balls, be rejected, and so declared. At least five balls must be cast. Any proposition fee prepaid by him shall be returned, except the cost of medical examination.

6 In balloting for a candidate, it is the duty of the N G to supervise the ballot. After allowing an opportunity for any member to speak for or against the candidate, he shall direct the Warden to prepare the ballot, which that officer will do by first seeing that the receptacle is clear and sufficient balls provided for the brothers, he shall then present the box to the N G., who will examine and close it, and he may then vote, the box shall then be presented by the Warden to the V. G., so that that officer may vote without leaving his station. The box is then to be placed on a pedestal in the middle of the room, and the brothers step up to vote under the supervision of the N. G.

7 The V. G. does not inspect the ballot prior to the voting.

8 Upon the close of the ballot, the V. G. shall inspect the same. The N. G. shall then, before inspecting the ballot, ask, "Vice-Grand, how stands the ballot?" The Vice-Grand shall respond "Favorable" or "Unfavorable," as the case may be. The Noble Grand shall then inspect the ballot, when, if it be favorable, he shall declare the candidate elected; but, if it be unfavorable, he shall declare the candidate rejected, and such candidate shall not be again balloted for in any Lodge for the space of six months.

9. No proposition shall be withdrawn after the report of the Investigating Committee is read to the Lodge, but it may be withdrawn before.

10. No unfavorable ballot shall be reconsidered, except that when all the brothers who may have cast black balls against an applicant for membership voluntarily make a motion for reconsideration of the ballot, the same may be reconsidered, and in such case the vote on the

reconsideration shall be by ball ballot, and if all the votes cast shall be in favor of it, the reconsideration shall be in favor of it, the reconsideration shall be had, whereupon the application shall lie over till the succeeding regular meeting, when another ballot shall be had with ball ballots, and if the same be unanimously in favor of the applicant, he shall thereby be elected, but if one or more black balls appear in either ballot, the applicant shall be rejected. In no case shall a reconsideration be had except upon the voluntary motion of all those who cast black balls, and never more than one reconsideration in the same case shall be allowed, and provided always, that such reconsideration shall be had within the four meeting nights next succeeding the rejection.

11. In all cases where a candidate for membership has been elected, but subsequent to his election and prior to his initiation, the Lodge shall become satisfied that he is unworthy, it shall be competent for the Lodge to annul such election and declare it void, by a two-thirds vote of the members present, after which a new ball ballot must be taken.

12. Any brother or Ancient Odd Fellow, desirous of joining this Lodge, must present a Withdrawal Card or Dismissal Certificate from the Lodge of which he was previously a member, or Official Certificate or Grand Lodge Certificate, and his application shall then be disposed of according to the above regulations.

12a. A member of the Order entitled to a Withdrawal Card, changing his residence from the vicinity of his own Lodge to the vicinity of another, and desiring to unite with a Lodge at his new place of residence, upon so stating in his application for membership, and being elected by ball ballot, as provided by local law, shall be entitled, upon notice being sent to his



old Lodge by the new Lodge, to receive a Withdrawal Card at the actual cost of the Card to the Lodge, and to admission to his new Lodge without being required to pay a card or admission fee; but where a Physician's Certificate is required, he must pay the expense of the same.

13 Every member, on his admission, shall sign a promise to support and abide by the Constitution and By-laws of this Lodge, and any changes that may thereafter be made therein, and to pay all legal demands against him so long as he shall remain a member.

14 Any candidate requiring admission more than thirteen weeks after his election, must be again proposed and balloted for, as in the case of a new candidate.

15 The rejection of any candidate for membership shall be immediately intimated to every Subordinate Lodge in the city, town or village in which such rejection takes place.

16 No candidate who has been rejected can be again proposed for membership until at least six months after his rejection.

17 No person shall be admitted to honorary membership in this Lodge, nor hold membership in this or any other Subordinate Lodge of the Order at the same time.

18 No proposition for membership, either by initiation or by card, shall be received or acted upon if the applicant's residence be out of this jurisdiction (without the consent of the Grand Master of the jurisdiction in which he resides), nor if his residence be nearer to any other Lodge, unless consent of the latter be obtained.

19. This Constitution for the government of Subordinate Lodges, and the By-laws and Rules

of Order made thereunder, and the Constitution and By-laws and Rules of Order of the Grand Lodge of Alberta shall constitute the contract between the Order and each member thereof, and every member from the time of his initiation, reinstatement or admission by card, and so long as he continues in membership in the Order, shall be bound by every clause and article therein contained, and amendments thereto, and shall be subject thereto in every particular.

20. Every member shall sign the Constitution and By-laws of this Lodge on his admission thereto, but such signature shall not be necessary for the authentication of the aforesaid contract, which contract is complete by the member's initiation or admission by card, such admission by card dating always from the time he has been accepted by vote of this Lodge, and every member shall be subject to the said Laws as aforesaid, although he may not have signed his name thereto.

### DEGREES.

21. Every brother, previous to his receiving any of the Degrees, shall present a certificate from the F. S. that he is not in arrears in the Lodge, and that he has paid all charges for the said Degree, he then shall be balloted for; should there be no objections, the Lodge may ballot for all three Degrees at one ballot.

22. If, on such ballot, three or more black balls appear, he shall be rejected, otherwise he shall be considered eligible, and shall be admitted to the Degree or Degrees applied for. In case of rejection, two weeks' notice in open Lodge must be given before the ballot can be had.

### **WITHDRAWAL AND VISITING CARDS.**

23. Any brother in good standing and free from all charges, desiring to withdraw from this Lodge, may signify such desire either personally in open Lodge, or by letter addressed to the Secretary, whereupon the Lodge shall proceed to ballot, with ball ballots, and a majority vote of the members present shall be necessary to the granting of such Withdrawal Card. If a majority of the members present refuse to grant such card, the applicant therefor may tender a written resignation of his membership, and shall be entitled to receive from the Secretary, under seal of the Lodge, a certificate that he has resigned membership, and such certificate shall be sufficient evidence that the brother was in good standing at the time of his resignation, provided that upon refusal of the card, the member applying for the same shall have the right of appeal to the Grand Lodge.

24. Any member of this Lodge in good standing and free from all charges shall be entitled to a Visiting Card on payment of all dues for the period for which said card is required, and of a fee not exceeding fifty cents. During recess of the Lodge such card may be issued by the N. G. and Secretary. No card shall be granted for a period exceeding twelve months, and when the time has expired for which the card is granted, no brother can obtain a new card until he has returned the one standing against his name.

### **RE-ADMISSION.**

25. Should any brother receiving a Withdrawal Card from this Lodge apply within twelve months thereafter to be re-admitted a

member, and be accepted, the Lodge may remit in his favor the entrance fee, or such proportion as it may think fit

### VISITORS BY CARD.

25½. Members of other Lodges may be admitted as visitors, provided they give the Pass Word for the term, present a proper card or official certificate, or are introduced by an elective officer of the Grand Lodge, or by any representative to the Sovereign Grand Lodge, from the Grand Lodge of Alberta, or Grand Encampment of Manitoba.

26 No brother belonging to another jurisdiction can be permitted to visit this Lodge unless he presents a regular Card or Official Certificate, and proves himself in the A T P W. and the degree in which the Lodge is open. On the presentation of this Card or Official Certificate, the N G. shall appoint a committee of three to examine the visitor (one member of the committee must be either the N G., the V. G. or some other member known to be in possession of the A. T. P. W. and the members of the committee must be of the Third Degree). The committee must first compare the signature on the Card or Official Certificate with the signature on the register and then examine the visitor privately in the A T. P. W., the visitor commencing; he is then examined in the degree in which the Lodge is opened, and in case of doubt, they may extend their examination to the other Degrees. If the committee is satisfied with the examination, they should introduce the visitor to the Lodge without further ceremony, but no brother holding an expired Withdrawal Card or Dismissal Certificate shall be permitted to visit. Vouching for a visitor is not legal.

27 The Lodge may authorize the N. G. to cause brothers visiting by Card, or Official Certificate, to be examined (but not admitted), prior to the opening of the Lodge.

28. No visitor can be refused admission if his Card, or Official Certificate, be regular, and he passes the examination.

29 After a brother visiting by Card, or Official Certificate, has once visited the Lodge, he may, on the presentation of the same Card, or Official Certificate, and while it remains in date, be admitted without examination, on his being identified.

30 This Lodge has no right to inform a visiting brother of any defect or informality in a Card, or Official Certificate, or in unwritten work where such exists.

## **OFFICERS.**

### **Elective Officers.**

31 The Elective Officers of this Lodge shall be Noble Grand, Vice-Grand, Recording Secretary, Financial Secretary, and Treasurer, and the Lodge shall also provide by its By-laws for the election of one or more Lodge Physicians, or other Officer or Committee required for the operation of the legitimate work of the Lodge.

32 No brother shall be eligible for the office of N. G. until he has served a term as V. G., for V. G. until he has served a term in some inferior office, and for this and all other offices the candidate must have attained the Third Degree and be in good standing.

33 All officers shall be eligible for re-election.

34 Nomination for the Elective Officers, Lodge Physician, or other officers, shall be

made only at the meeting next preceding that fixed for the election thereto, and on the night of the election, and no brother shall be nominated who has not signified his willingness to accept the office for which he may be named, and no nominee shall be allowed to retire after the nominations have been finally declared closed.

35. The election of N. G., V. G. and R. S. shall take place at the last regular meeting in May and November, and they shall be elected to serve a term of six months.

36. The election of F. S. and Treasurer (also Physician or Physicians), shall take place at the last regular meeting in November of each year, and they shall be elected to serve for a term of one year. Should this night fall upon Thanksgiving Day, the election under this clause and the preceding one shall be held one week later.

36a. In case the Lodge has no member who is a Physician, the Lodge may elect a Physician who is not a member of the Order.

37. This Lodge shall, at its first meeting in the month of January, annually nominate and elect by a majority vote of legal ballots cast from amongst its Past Grands in good standing a representative or representatives to Grand Lodge, as follows, that is to say, one representative where the number of members returned in the semi-annual report of the preceding term shall be 100 or less, over 100 and under 200, two representatives; 200 or over, three representatives; 300 or over, four representatives; provided, however, that Lodges instituted between January 1st and February 15th in any year, and who have made no report as yet, shall be entitled to one representative, who shall be elected on the night of institution.

38. Any Lodge not having a properly qualified Past Grand may choose one so qualified from any other Lodge within the jurisdiction to represent it in the Grand Lodge for the like period.

39. In balloting only one name shall be written upon any ballot, and no vote shall be counted or considered unless it be for a candidate who is in nomination. A majority of all the valid votes cast shall be necessary for election, in case no candidate has such a majority the ballot shall be continued until a candidate is elected, provided, that when only one candidate is in nomination, he shall be declared elected by acclamation.

40. In case of the resignation of any member of his office as representative to the Grand Lodge, the Lodge shall proceed at its first opportunity to consider the same, and either accept or refuse the resignation, as may seem expedient; and if such resignation be accepted, the Lodge may at once proceed to elect another qualified member to fill the vacancy.

41. Each Elective Officer or Representative to the Grand Lodge shall be chosen separately by a majority of all the legal ballots cast. At each election the Noble Grand shall appoint two tellers, who shall preside at the ballot box, and allow each member in good standing, as his name is called by the Financial Secretary, to deposit his ballot. When the balloting is completed they shall examine the same and report the result to the N. G., but no vote shall be counted or considered unless it be for a candidate in nomination; provided that when only one candidate is in nomination he shall be declared elected by acclamation.

42. (Repealed 16th. February, 1899 )

### **Appointed Officers.**

43. The appointed officers of this Lodge shall be W., C., O. G., I. G., R. S. N. G., L. S. N. G., R. S. V. G., L. S. V. G., R. S. S., L. S. S., Chaplain and an Organist or Degree Staff Captain, if desired

44. These officers shall be appointed by the N. G. immediately after his installation, except the R. S. V. G. and L. S. V. G., who shall be appointed at the same time by the V. G.

45. All members appointed as officers must be in good standing and must have attained to the Third Degree.

46. The N. G., with the consent of the Lodge, may appoint as O. G. a brother of the Third Degree (Degree of Truth) belonging to any other Lodge in this jurisdiction.

47. The officers of this Lodge shall be installed at the first regular meeting in the term for which they have been elected or appointed, except that the installation of an officer chosen to fill a vacancy may take place on the night of his election or appointment. An officer re-elected or re-appointed must be again installed.

### **Vacancies.**

48. An office, the occupant of which may have been absent without satisfactory cause from three successive regular meetings, may be declared vacant by vote of the Lodge, on motion to that effect; provided notice of such motion has been given at the regular meeting previous to that at which the vote is taken.

49. Any vacancy in office shall be filled by election or appointment, as the case may be; in the case of elective officers, the election shall take place on the second night of nomination, and brothers so elected or appointed shall be



entitled to the privileges and honors of the office, provided they complete the term

### **Duties and Powers.**

50 The officers of this Lodge shall perform such duties, and be invested with such powers as are prescribed by the Charge Books and Usages of the Order, the Laws of the Grand Lodge and this Constitution.

51. This Lodge shall have authority to add thereto such duties and powers as may not be inconsistent with the provisions of the previous clause.

52 It shall be the duty of the J. P. G. to attend regularly the meetings of the Lodge; to deliver the P. G.'s charge at initiation or see that the same be done by a P. G. or N. G.; to register in a book for that purpose the name and residence of every widow, and the name, age and residence of every orphan child receiving benefits from the funds of the Lodge; to watch over their welfare and interest; to visit them if residing in this place, or within three miles thereof, at least once each quarter, and oftener if necessary; to report their condition to the Lodge whenever occasion may require; and to perform all other duties pertaining to his office.

53 It shall be the duty of the Noble Grand to preside in the Lodge; to enforce a due observance of the Constitution and By-laws, and proper respect for the Grand Lodge of Alberta; and to see that all the officers of the Lodge and the members of committees perform their respective charges and laws; to take care that all fines not requiring a vote of the Lodge for their imposition be punctually charged on the books of the F. S., to exercise a vigilant supervision in regard to all irregularities, subjecting

brothers to fines or other penalties at the vote of the Lodge; to bring the same before the Lodge whenever known to him without fear or favor, to take charge of the Charter of the Lodge while in session; to summon special meetings whenever he may consider it necessary, or when requested to do so by five members of the Scarlet Degree of the Lodge in good standing, to appoint all officers and committees not otherwise provided for; to fill by appointments all vacancies occurring in committees or in offices originally filled by his appointment; to examine the ballot box after every ballot for members; to ascertain and announce to the Lodge the result of all balloting and votes; to give the casting vote in case of a tie on any question except those decided by ballot; to present a copy of the Constitution and By-laws to each brother on admission; to ascertain from the Financial Secretary his receipts since last Lodge night, and announce the same to the Lodge; to cause the Recording Secretary to invite brothers to attend the funeral of any member; to take charge of the funeral in the absence of competent relatives; to receive the amount of and regulate the disbursements, to draw upon the Treasurer for all sums voted by the Lodge or necessary for the payment of any benefits due under these laws, and in the absence of any elective officer or other officer appointed by the N. G., he shall appoint a qualified brother pro tem, to perform the duties of such office; he shall perform all other duties pertaining to his office by the Constitution or By-laws of the Lodge; or by the Charges and Usages of the Order; and shall not make or second any motion or take part in any debate while in the chair, except in case of appeal from his decision. To call upon the family or friends of a newly deceased member and ascertain whether any

objection exists to conducting the funeral according to the rules and ceremonies of the Order, and, if necessary, take charge of the funeral.

54. It shall be the duty of the V. G., to assist the N. G., and in his absence to take his chair, except during an initiation, visitation of Grand Officers, or other important occasions, when he may cause the same to be done by a P. G., to appoint his own Supporters and the minority of all Committees on Character, to assist in examinations of the ballot, to act as chairman of the Visiting Committee; to take special charge of the door under the N. G., and perform all other duties as are prescribed by the charges of his office and the usages of the Order.

55. It shall be the duty of the R. S. to keep an accurate record of the proceedings of the Lodge, to take charge of and keep in safety the Seal of the Lodge, to keep carefully and in good order all books, papers and other property belonging to his office, and to deliver the same to his successor in like good order, to fill up all certificates and cards granted by the Lodge, and attach the Seal of the Lodge to the same; in filling up cards he shall express the rank of the brother receiving the card, or the degree he has attained, and in every case the card shall be accompanied with an order for the A. T. P. W.; to instruct all brothers receiving cards to sign their names thereto at once upon receipt, to write and duly despatch and copy into the letter book, all communications ordered by this Lodge; to notify all brothers who are more than twelve months in arrears for dues that they are liable to suspension, and enter a record of same on the minutes, and to read the same at the next regular meeting under the head of unfinished business; to punctually issue all notices required by order of the Lodge;

to inform all candidates of their election or rejection when the proposer of such candidate declines to do so, but without disclosing any other fact or circumstance connected therewith, to examine the Black Book in reference to all nominations for membership, and acquaint the Committee on Character with the result of such examination, to fill out for each member of such committee a notice containing the name of the candidate and referees, to preserve and file all written resolutions, motions, accounts and reports, upon which action has been taken by the Lodge, to keep written up in good order, all books placed in his charge, and to carefully preserve all papers left with him, to attest all warrants for moneys ordered to be paid at regular meetings; to furnish the Treasurer with a certified copy of all resolutions authorizing orders to be drawn on him, to advise the F. S. of all votes of the Lodge imposing an assessment, or imposing or remitting any fine; and also all fines otherwise incurred by any brother, to keep a register of the members of the Lodge who are Patriarchs of Encampments, and also to report to said Encampments, respectively, whenever a member of the same is suspended or expelled; to make out at the end of each term, for the Grand Lodge, a full return of the proceedings of the Lodge during the term, with the assistance of the F. S., which he shall read in open Lodge at the first regular meeting in each term, and record the same in a book to be kept for that purpose, and, when signed by the proper officers and duly approved by the Lodge, he shall deliver the same to the District Deputy Grand Master, or other installing officer, prior to the installation of officers, and for such service he may be paid the sum of ..... dollars per term.

56 It shall be the duty of the F. S. to keep just and true accounts of the finances of the Lodge; to charge and collect punctually all dues, charges, assessments and fines, to notify every brother by means of a written or printed circular mailed or delivered to his last known address at least two weeks previous to the close of each quarter of the amount of his arrears and the amount of the regular dues for the current quarter, to call the special attention of every brother owing dues for twelve calendar months to the By-laws governing such cases, to advise the N. G. from time to time of the names of all brothers owing dues for twelve calendar months, to the end that such provisions may be punctually carried into effect, to receive all moneys due the Lodge and pay them weekly to the Treasurer, taking his receipt for the same; to furnish the Lodge at the first meeting in each term with a written statement of all moneys received by him during the past term, to have his books written up for the Finance Committee within three days after the last meeting in each term; to deliver in good order to his successor all books, papers and other property pertaining to his office, and to assist the R. S. to make out at the end of his term, for the Grand Lodge, a full return of the proceedings of the Lodge during the term, and for such service he may be paid the sum of ..... dollars per term.

57 It shall be the duty of the Treasurer to receive from the F. S. all moneys of the Lodge, and carefully take charge of and deal with the same in such manner as may be required by the By-laws of the Lodge or by any vote of the Lodge duly passed in conformity therewith; to pay all warrants signed by the N. G. and R. S., but none other, to keep correct account of all

moneys coming into his hands, to advise the F. S. punctually of the state of his books whenever the said F. S. may require the levying of any assessment under these laws, to give the Lodge at the first session in each month a statement of its funds, to lay before the Lodge a statement of its receipts and disbursements at the first regular meeting in each term, to have his books written up for the Finance Committee within three days after the last regular meeting in each term; and to deliver up when legally called upon, all moneys, bonds, books and other property of the Lodge which may be in his possession or charge, to his successor in office, or to any brother or brothers whom the Lodge may appoint to receive them.

Prior to his installation into office, the Treasurer shall give to the N. G. and V. G., or the Lodge, as the case may be, such security as shall be approved by the Lodge, for the term for which he may serve, subject to such penalties and on such conditions as from time to time may be prescribed by the Lodge, and for such services he may be paid the sum of  
 ... ..dollars per term.

## **SESSIONS, TERMS AND RETURNS.**

### **Sessions.**

58. This Lodge shall hold its meetings weekly, on such evenings and at such time as may be provided by its By-laws.

59. Special Sessions may be called by the N. G., or in his absence by the V. G., such notice thereof being given as may be required by the By-laws of the Lodge. The notice shall contain the particular reason for calling the same, and no business but that expressed in such notice shall be entered upon at such special

meeting. The N. G., or in his absence the V. G., shall call a special meeting whenever requested, in writing, so to do, by at least five Third Degree members in good standing.

60. Should any regular meeting fall upon any legally established or recognized holiday, the Lodge may, by resolution passed at the preceding regular meeting, omit such meeting; any business that should by laws or resolution be transacted at that time shall be taken up at the regular meeting following. ,

61 No business shall be transacted at any regular or special meeting unless at least five Third Degree members of this Lodge be then present, including one qualified to preside, nor otherwise than according to the Rules of Order annexed to this Constitution.

62 Transferred, and becomes No. 25 1-2.

63. This Lodge shall have no power to resolve itself, at any time, into Committee of the Whole.

### **Terms.**

64 The Terms of this Lodge shall be semi-annual and shall commence on the first regular meetings in July and January, respectively.

65. Every term shall be held to close on the day on which the succeeding one may commence and at the moment the Lodge opens.

### **Returns.**

66. It shall be the duty of the last past officers to prepare and forward to the Grand Secretary of Alberta, through the D. D G M. immediately on the expiry of their term of office, a regular return of the work of such term, with the result of the election of officers etc., in accordance with such blank form of

semi-annual returns as the Grand Lodge may from time to time direct to be used.

67. Such semi-annual return shall be accompanied by the amount due to the Grand Lodge; the same being 40 cents for each unsuspended member on said return.

68. A fine of two dollars shall be payable by this Lodge to the Grand Lodge of Alberta for every month that may elapse after the close of any semi-annual term previous to the returns required by Clause 66 being placed in possession of the Grand Secretary, and a further fine of one dollar per day for every day that shall elapse after the 1st day of February until the returns for the term preceding are sent to the Grand Secretary, and if the December returns are not in the hands of the Grand Secretary by the first day of February, the Lodge Representative to Grand Lodge shall not be entitled to mileage or per diem thereto.

69. Should the Lodge, or the officers thereof, fail to make returns required by the preceding clauses, for twelve months, it shall thereby become liable to the forfeiture of its Charter; and it shall be the duty of the last installed officers to transmit or surrender to the Grand Master, on requisition from him to that effect (or to such other brother as may be appointed by the Grand Lodge or Grand Master to receive the same), the Charter, books, papers, furniture and funds of the Lodge.

## **FUNDS.**

### **Contributions.**

70. There shall be two regular funds of this Lodge, to be known respectively as the Widows' and Orphans' Fund and the General Fund; and the Lodge may provide, by its By-laws, for



the institution of a Special Fund or Funds for any of the benevolent purposes contemplated by the order; provided always, that in the case of every such Special Fund, the receipts and disbursements on account thereof shall be kept altogether distinct from the Regular Funds hereby established.

71. The Initiation Fee of this Lodge must be paid in every case previous to the admission of the candidate, and shall not be less than five dollars.

72. The charges for Degrees shall not be at a less rate than two dollars for each of the three Degrees; and all moneys received on account of Initiation Fees, whether the candidate appears for initiation or not, and Degree charges shall be applied to the General Fund.

73. The regular dues of each member to the funds of this Lodge shall be determined by the By-laws, provided it be not less than ten cents per week, payable on or before the first regular meeting in January, April, July and October; such portion thereof shall be placed to the credit of the W. and O. Fund as the Lodge may see fit, provided it be not less than one-fifth nor more than one-third, the remainder to be placed to the credit of the General Fund, except five per cent. of the whole of such contribution may be placed to the credit of a Contingent Fund, if the By-laws so provide; and it is further provided that whenever the W. and O. Fund of any Lodge shall amount to an amount equal to ten dollars per capita, such Lodge may then reduce the amount apportioned thereto, to a sum not less than 5 per cent.

74. The Lodge shall have the power of charging such fees for Visiting and Withdrawal Cards, and Dismissal Certificates, except when otherwise provided by the Sovereign Grand Lodge (to be applied to the General Fund);

and such fines for neglect of duty, etc (to be applied to the Widows' and Orphans' Fund) as may be determined by the By-laws.

75. Such moneys in the possession of the Lodge as may not be required for immediate use, may be invested in stock, debentures or securities of the Government of Canada, of the Province of Alberta, or of any School District in said Province; in any Chartered or Government Savings Bank, and, where no such bank exists, in a Private Bank; or in securities which are a first charge on lands held in fee simple; but in no case shall they be loaned to individuals on personal security or invested in private enterprises of any kind, nor to a member of the Order.

76. Whenever the available cash assets of this Lodge shall be reduced below an amount equal to five dollars for each unsuspended member, the Lodge may, either by by-law or by resolution adopted after two weeks' notice, assess its members equally in a sum sufficient to increase the funds to the amount required to make up the deficiency.

77. Neither this Lodge, nor any of the members thereof, shall in the name of the Order resort to any scheme of raffles, lotteries or gift enterprises or schemes of hazard or chance of any kind as a means to raise funds for any purpose of relief or assistance for the Lodge or for any member thereof.

### **Disbursements.**

78. Every member, qualified as required by the Constitution and By-laws, if rendered incapable of following his usual or other attainable occupation by sickness or disability (not occasioned by drunkenness or other immoral conduct on his part), or by reason of infirmity

from old age, and having no available means of support, shall be entitled to receive from the General Fund such weekly sick benefits as may be fixed by the By-laws. The Lodge shall not be held to pay such benefit for any term of sickness shorter than one week: but after one week's sickness the brother may be entitled to benefits for such additional day or days that he may be ill; and it is further provided that a brother not in good standing in his Subordinate Lodge shall not be entitled to attention benefits.

79. The Lodge may provide by its By-laws for the reduction of the weekly sick benefits payable to any member after such member has received benefits for three, six or twelve months of continuous sickness, and such By-law shall apply to any member who may be receiving benefits at the time of its adoption, and further, provided that the reduced rate shall not be less than the amount prescribed by the S. G. L.

80. In case of the death of a brother, qualified as required by the Constitution and By-laws, there shall be paid to his nearest of kin, or other legal representative, from the General Fund, towards defraying the funeral expenses, or as a funeral benefit, such sum as may be fixed by the By-laws of this Lodge. And it is further provided that in case of the death of the wife of any brother qualified to receive benefits himself, there may be paid from the General Fund, to said brother, such sum as the By-laws provide, towards defraying her funeral expenses.

81. This Lodge may, in its by-laws, make such provisions as shall seem meet for the relief of brothers in a state of pecuniary distress.

82 This Lodge shall make such disposition of the Widows' and Orphans' Fund, for the relief and benefit of the widows and orphans of deceased brothers of this Lodge, by annuity or otherwise, as it shall see fit.

83. The funds, properties, etc., of this Lodge having been raised for the purpose of relieving sick and distressed brethren and other charitable uses in the Order, are not to be divided in any manner among the members, but shall remain for this legitimate purpose, the property of the Lodge, so long as its Charter is unreclaimed and five brothers remain in good standing in the Lodge.

84 When a brother in possession of a card applies and obtains relief from this Lodge, the amount of such relief granted must be endorsed upon his card, and notice thereof must be forwarded to the Lodge granting the card by the Secretary.

84a The term "Good Standing" as used in this Constitution and By-laws is declared to mean "not owing more than the equivalent of thirteen weeks' dues, and free from all charges of misconduct."

84b. Notwithstanding anything contained in any By-law or Resolution of this Lodge, it is hereby declared and ordered that no sick benefit or payment shall be paid or claimed by any member, who, at the time of the commencement of the illness claimed for, did owe the Lodge more than the equivalent of thirteen weeks' dues, and if the illness so commenced results in death, the Lodge shall not be required to pay any Widows' benefits or funeral expenses; provided further, that no brother shall receive benefits for sickness commenced more than two weeks prior to the Lodge being notified except in cases where a brother is outside the

jurisdiction of the Grand Lodge of Alberta, if it is possible so to do.

### OFFENCES AND PENALTIES.

85. The following are offences against the Laws of the Order:—

1st To indulge or make known to persons outside of the Lodge the name of any brother who reported unfavorably upon an application for membership, or the name of a brother who in any way opposed the admission of an applicant for membership.

2nd To communicate anything that may be said against a candidate by a brother, except to a member of the Lodge.

3rd. To reveal or make known to any person or persons, who are not at the time members of the Order in good standing, any of the secrets of the Order.

4th To make known any business transacted therein which should be confined to the Lodge

5th To make complaint against a brother for the purpose of having charges preferred, or to prevent his advancement, knowing the same to be false

6th. For a member of the Order to place, or cause to be placed upon his business sign or card, or in any advertisement of his business, any emblem of the Order.

7th To have knowingly made false statements in order to gain admission into the Order, or for such purpose to conceal any infirmity or disease, either of mind or body.

8th. To feign sickness for the purpose of obtaining benefits, or use or employ any improper means for such purpose.

9th. Habitual drunkenness shall be considered an offence against the Laws of the Order.

10th To neglect, abuse or ill-treat his wife or family, or without just cause abandon them

11th For a member to wilfully or maliciously slander or defame the character of his family.

12th For a member to wilfully neglect or refuse to appear or testify, or to give his deposition, when duly notified and required to do so, at any time or in any proceeding against a brother for an offence against the Order.

13th. For an officer or member to appropriate any funds, property or effects of a Lodge to his own use, or wrongfully direct or misappropriate the funds of a Lodge, in his possession, when properly demanded of him

14th Gross, indecent or immoral conduct of any kind, or any offence made criminal by the laws of this Province, shall be considered an offence against the Laws of the Order

86. A member who shall commit any of the offences hereinbefore enumerated, or violate any of his obligations as an Odd Fellow, or any of the principles of the Order, or offend against any of the Laws or Usages thereof, shall, upon conviction, be expelled, suspended for a definite period, or reprimanded, as the Lodge may determine.

#### \*TRIALS.

87. When a member of the Order is convicted of a crime, is sentenced and serving a term in prison, the Noble Grand of the Lodge of which he is a member shall forthwith prefer charges against him, and upon the facts being established and the member fully identified, he must be expelled.

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\*See Page 40-48 for Code of Procedure on Trials.

88 Every brother charged with an offence involving reprimand, suspension or expulsion [unless for non-payment of dues] shall be entitled to a fair trial, in accordance with the provisions of the clauses following

89 No member of this Lodge shall be put on trial unless charges duly specifying his alleged offence shall first be submitted to the Lodge, in writing, by one or more brothers of the Order in good standing.

90. Any charge or charges so preferred shall be referred to a committee of five members, three of whom shall be a quorum, to be chosen by ballot, which committee shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question, in accordance with the Constitution and Rules of Procedure on Trials. In selecting this committee only one name shall be written upon any ballot.

91. Should the decision of the committee not involve the suspension or expulsion of a member and should no appeal be made therefrom, it shall be final, without further action by the Lodge.

92. Should the committee be convinced of the necessity of suspending or expelling a member, a motion to that effect shall be submitted to the Lodge by three or more of their number, in their name.

93. Any motion for the suspension or expulsion of a member shall be announced at the two regular meetings previous to that on which it is to be decided, which last meeting the brother under charge shall be summoned to attend and at the time so appointed, whether the implicated brother be present or not, the Lodge may proceed to consider and determine the question.

94 The Lodge shall have the power, at the meeting appointed for the decision, to vary the penalty to one more or less severe than that contained in the motion submitted by the committee.

95. A member shall have the right to appeal to the Lodge from the decision of a committee, given under Clause 92, and notice of the meeting appointed for trying the appeal shall be given at least one regular meeting previous

96 On the evening appointed, the committee shall present to the Lodge, in writing, the grounds on which their decision was founded, and the parties interested shall have the privilege of being heard before the Lodge, and the decision shall then be confirmed, annulled or modified, as a majority of the members present shall determine.

97 Any member interested shall have the right of appeal to the Grand Lodge of Alberta, provided such appeal be forwarded to the Grand Secretary within one month from the date of the final action of the Lodge on the matter to be appealed against, and the Lodge shall be required to provide the appellant with a copy of all the proceedings in the case, regularly certified, upon receiving the cost and charges of copying and mailing the same, which charges shall be refunded to the appellant in the event of his appeal being sustained.

98. In case of charge and trial where the penalty is fixed as suspension or expulsion, the accused may immediately on or before the time of making his appeal to the Grand Lodge, file an application for an arrest of judgment with the Secretary of the Lodge, and send a copy thereof to the Grand Master (which application the Grand Master may refuse) and at the same time the accused shall pay all dues and demands against him to that date; and thereupon his



status in the Lodge shall not be affected by reason of such trial and conviction, while such appeal is pending, unless after filing such application, he shall fail to perfect his appeal in the time provided, or the Grand Master shall refuse the application. Then, in such case, the judgment of the Lodge shall be enforced in the same manner as in cases where the arrest of judgment has been applied to such member shall not be entitled to a Visiting or Withdrawal Card or Dismissal Certificate during such arrest of judgment.

#### SUSPENSION FOR NON-PAYMENT OF DUES AND REINSTATEMENT.

99. A member of this Lodge, who is in arrears for dues for the period of one year, and who has been officially notified by the Recording Secretary of this Lodge, may be suspended or dropped from membership, but he cannot be expelled from the Order on account of being in arrears for dues.

100. A member suspended or dropped from membership for non-payment of dues may be reinstated in the Lodge within one year after suspension by paying the amount of six months' dues, and being reinstated in the manner prescribed by Article 3 to 10 of this Constitution.

101. After one year from the date of suspension, a member dropped or suspended for non-payment of dues may be reinstated as provided in Articles 3-10 of this Constitution, upon payment of the fee charged for an initiate of the same age, or such less sum as the By-laws may prescribe. Provided that a Lodge by whose By-laws the initiation fee is less than one year's dues, may fix the reinstatement fee in such cases so that it shall not be less than the amount of one year's dues.

102 A member suspended or dropped from membership for non-payment of dues, who makes application for reinstatement and for a Withdrawal Card, for the purpose of uniting with another Lodge in this jurisdiction, may be reinstated and granted a Withdrawal Card at any time on the payment of a sum not less than \$2 00 and the usual price of a card, provided that in such cases it shall not be necessary for the applicant to re-sign the Constitution.

103 A member suspended or dropped for non-payment of dues, after five years' suspension, wishing to join a Lodge in this jurisdiction, shall be entitled to receive, and the Lodge shall grant, upon proper application, a Dismissal Certificate, upon receipt of one dollar.

104 This Lodge, upon proper application and the receipt of one dollar, may at its discretion, by a majority vote of the members present, grant a Dismissal Certificate to a member suspended for non-payment of dues, to enable such suspended member to join a Lodge in this jurisdiction before the five years have expired

105. A member suspended or dropped for non-payment of dues wishing to regain membership in another jurisdiction, shall be entitled to receive, and the Lodge shall grant, upon proper application, a Dismissal Certificate upon the receipt of one dollar.

106. Dismissal Certificates may be received on deposit (as Ancient Odd Fellows) in this Lodge, but the privilege of visiting the Lodge shall not be awarded to the holder of a Dismissal Certificate

## **REGALIA AND JEWELS.**

### **Regalia.**

107. The Regalia of the Order shall be as follows, to wit: Collars of Subordinate Lodges

shall be white, trimmed with emblematic color of the degree intended to be represented, namely:—First Degree (Degree of Friendship), pink; Second Degree (Degree of Brotherly Love), blue; Third Degree (Degree of Truth), scarlet; rosettes of appropriate colors can be worn on the collars. Among those who have attained the Royal Purple Degree, rosettes composed of black, yellow and purple may be worn on the collar, either in connection with the other colors or as a separate rosette. The Noble Grand shall wear a scarlet collar, Vice-Grand, blue collar; secretary, scarlet collar; Treasurer, scarlet collar, each of them trimmed with white or silver. Supporters of Noble Grand, scarlet sashes, of the Vice-Grand, blue sashes; Warden and Conductor, black sashes, Scene Supporters, white sashes, Chaplain, white sash; Outside Guardian, scarlet sash; Inside Guardian scarlet sash.

### **Jewels.**

108. The jewel of a Past Grand is a five-pointed star, of Noble Grand, crossed gavels; of Vice-Grand, hour glass, of Secretary, crossed pens, of Treasurer, crossed keys; of Warden, crossed axes; of Conductor, crossed wands; of Guardian, crossed swords; Supporters of Noble Grand, a wand having branch arms connected with three links, and encompassing a gavel; Supporters of the Vice-Grand, a wand arranged same as that of the Supporters of the Noble Grand, encompassing an hour glass; Scene Supporters arranged in same manner, encompassing a burning torch; Chaplain, arranged in same, manner, encompassing a Bible; all to be white metal. Past Grands having the Royal Purple Degree may have trimmings of yellow.

109. Funeral regalia consists of a black crape rosette, having a centre of the color of the high-

est degree the wearer has attained, to be worn on the left breast, with a sprig of evergreen above, and such jewel or jewels as the brother may be entitled to wear, suspended below. But the Lodge may wear the ordinary regalia at funerals, either in connection with, or as a substitute for this simple regalia, by obtaining a dispensation from the Grand Master.

110. The ordinary mourning badge to be worn in memory of a deceased brother is a strip of black crape passed through one button hole of the left lapel of the coat, tied with a narrow ribbon of the color of the highest degree the wearer has attained To be worn for one month.

111. Past Officers and Members of the Encampment Degrees, and all other members of the Order when visiting Grand or Subordinate Lodges of Encampments, are entitled to wear the regalia and jewels pertaining to the highest degree they have taken.

### **General Provisions.**

112 This Lodge cannot change its location as specified in its charter, without the consent of the Grand Master, but it may fix its nights of meeting and may change the same by amendment to its By-laws.

113. The Charter of this Lodge cannot be surrendered so long as there shall be five qualified brother members of the Lodge who shall desire to work under and continue the said Charter.

114. A Lodge may visit another Lodge in a body when accompanied by its N.G. or V. G., who may introduce the members in the manner provided for the introduction of visitors by an elective Grand Officer.

115. The first N. G. of a new Lodge is entitled to the P. G. degree, provided such Lodge shall

have been instituted at least fourteen meeting nights before the time of the expiration of the regular term, but when less than fourteen meeting nights of a term shall remain at the time of such institution, officers must serve the remainder of the term in which the Lodge was instituted and to the end of the next ensuing term

116. This Lodge shall keep a register in the ante-room, in which its officers and members shall register their names before entering the Lodge room, and visitors shall register their names, and the name, number and location of their Lodge before examination and entrance to the Lodge room, and it shall be the duty of the Outside Guardian to cause members and visitors to register as above.

#### BY-LAWS, ETC.

117. This Lodge shall stand fully invested with the power to adopt from time to time such By-laws and Resolutions as may be deemed expedient, provided they do not in any way contravene any part of this Constitution, the Constitution and By-laws of the Grand Lodge of Alberta, the Laws of the Sovereign Grand Lodge, or the principles and customs of the Order.

118 All such By-laws and amendments shall be immediately forwarded, in duplicate, to the Grand Secretary authenticated by the Seal of the Lodge, and the signature of the N. G. and Secretary, one copy to be retained by the Grand Lodge, and the other to be returned to the Lodge certified as approved, or otherwise, as the case may be, and no such By-laws shall be operative until notice of the approval by the Grand Lodge, or in its recess, by its Committee on Laws of Subordinates, is certified by the Grand Secretary. Copies in duplicate of the By-laws

amended, both before and after amendment, shall also be forwarded.

#### AMENDMENTS.

119. This Constitution, or any part thereof, shall not be altered, amended, suspended or annulled, unless by action of the Grand Lodge of Alberta, at an Annual Communication, and upon notice of such proposed alteration being given to the Grand Secretary three months previous thereto, and by him to the Subordinate Lodges, not later than January first, and shall require a majority vote to adopt. When any alteration or amendment comes up for action, it may be amended by a vote of two-thirds of the members present and voting, without the aforesaid notice, but whenever it is necessary to change this Constitution, in order to conform to the laws of the Sovereign Grand Lodge, such change may be made without previous notice.

## Code of Procedure on Trials

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The Grand Lodge of Alberta provides the following rules of procedure, forms, etc., for the trial of members.—

1st. All charges against members of this Order shall be drawn subsequently in the manner prescribed in "Form A," and be submitted direct to the Lodge of which the accused is a member, in duplicate, signed by a member of the Order in good standing. The General charge shall be an averment of "Conduct unbecoming an Odd Fellow," followed by specifications, stating the time place and circumstances of the offence or offences.

2nd. The Lodge shall, immediately after the reading of the charge, choose by ballot a Committee of five, as near as possible, from among the peers of the accused, three of whom shall be a quorum, to whom the charge shall be referred. In selecting this committee, only one name shall be written upon one ballot, and the first elected shall be the convener thereof.

3rd. The accused or accuser, or any member of the Lodge acting for either of them, may challenge for cause, any name appearing on the ballot. The grounds of challenge shall be stated and considered by the Lodge, and a majority vote shall be necessary to sustain the objection made.

4th. The Secretary shall affix the Seal of the Lodge to one copy of the charge and specifications, and certify it substantially according to "Form B," and serve, or cause to be served, upon the accused, either personally or by leaving it at

his usual place of residence. The Secretary shall also certify under seal, the duplicate charge, and deliver it to the convener of the committee, with the notice, according to 'Form C' of these Rules.

5th. The accused shall, within one week from the receipt by him of the charge and specifications, serve his plea or answer to the same upon the convener of the committee, by either or several of the answers shown in "Form E."

6th. The convener of the committee shall, on receipt of the pleas in defence or at the expiration of the time limited therefor with reasonable diligence, call a meeting of the committee, to attend which, the accuser or accused shall be served with personal notice if they can be found, or by leaving the same at their usual place of residence, according to "Form D," at least one week prior to the time fixed for trial.

7th. At the meeting a Chairman and Secretary shall be appointed, and the trial proceed by examination of the parties and witnesses on their behalf. Either party may amend their proceedings by leave of the committee.

8th. The report of the committee shall state their finding on each specification of the charge, according to "Form F," and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together with the original evidence taken during the trial, which shall be submitted to the Lodge within a reasonable time after the case has been submitted to them. Should there be a minority report, it may be presented in a similar manner at the same time. The minutes of the committee should show—

I—The date and place of each meeting and the parties present.

II—The exceptions taken by either party, and the decisions thereon.



III—Parol evidence in full, subscribed by the witnesses.

IV—All documentary evidence, marked as exhibits

9th. The finding of the committee shall be entered in the Lodge minutes by the Secretary who shall forthwith notify both parties that the report has been submitted, and all parties shall be entitled to make copy thereof.

10th The Lodge shall take up the report for consideration at the regular meeting to be held two weeks after it has been submitted, and may amend, affirm or reverse the finding of the committee upon any one or all of the allegations in the charge or their ruling thereon. (If the decision of the committee does not involve suspension or expulsion, it should be acted on the night it is presented)

11th. The final decision of the Lodge shall be notified to both parties by the Secretary immediately.

12th Either party may appeal from the decision of the Lodge to the Grand Lodge, within three months, from the action of the Lodge thereon. The Lodge shall transmit to the Grand Secretary a copy of all the proceedings, regularly certified, upon receiving the costs and charges of copying and mailing the same.

#### EVIDENCE OF WITNESSES.

1—The evidence competent to be admitted before the Committee of Trial shall be—

(a). Parol evidence (i. e., testimony of living witnesses before the committee).

(b). Depositions, procured in the manner prescribed by the Sovereign Grand Lodge of the I. O. O. F.

(c) Regularly certified minutes of Lodge.

(d). Regularly proved documentary evidence, hear-say evidence cannot be received. The committee will determine the admissibility of evidence offered, subject to exception by either party. The exception so taken shall be noted by the committee upon its minutes.

2.—Members of the Order shall testify under their obligations as Odd Fellows, according to "Form G," to be administered by the Chairman of the committee.

3.—Where evidence has to be taken from persons not members of the Order, the party giving the evidence shall make a statutory declaration of all the facts relating to the matter as are within his own knowledge, in the manner provided for the taking of statutory declarations by the Canada Evidence Act. of 1893, and to be taken before any of the persons therein authorized to take declarations (Justices of the Peace and Commissioners in B. R.); and such declarations when so taken shall be received by the committee appointed to try the case, provided always that the party procuring such declaration to be taken shall give to the opposite party forty eight hours' notice in writing of the time and place, when and where such declaration shall be taken, and the party receiving such notice shall have the right to attend at the time and place appointed, for the purpose of asking such questions as he may wish of the party making such declaration, and the replies to such questions shall be embodied in the declaration; and in case such notice as herein required shall not be given, such declaration shall not be received by the committee in evidence. Should the party so notified not attend at the time and place appointed, the declaration shall be taken in his absence, and shall be received by the committee as if the said party had been present.

4.—Depositions of absent witnesses shall be procured by interrogators and cross-interrogatories in the form prescribed by the Sovereign Grand Lodge of the I. O. O. F., subject to objection by either party, to be determined by the committee

5.—The attendance of witnesses must be procured by the party desiring to call them.

6.—Any member of the Order refusing or neglecting to give evidence or procure documentary evidence in his possession, upon the application of the party requiring his testimony, shall then be required by the committee to give such evidence, and if he still refuses, after being so required by the committee to give or produce such evidence, he shall be reported to his Lodge, which Lodge shall take such action as they may deem necessary to compel the production of such evidence.

## FORMS.

### Form A—Charge and Specifications.

To ..... Lodge, No. ...., I. O. O. F.

The undersigned, a member in good standing of .....Lodge, No. ...., does hereby charge Bro A. B, of ..... Lodge, No. ...., with conduct unbecoming an Odd Fellow, the grounds of such charge being more fully set forth in the following specifications, to wit:—

1st.—For that he, the said A. B., did on the .. day of .., 19...., at the ... (Specify the offence and circumstances, and continue with further specifications. Each separate thing in violation of law to be under a separate place in the charge), contrary to the laws and usages of the Order

Date ..... (Signed)

C.D.

**Form B—Notice of Charge to the Accused.**

(Date) ..... 19....

Bro ....., I hereby enclose a copy of charge and specifications preferred against you by ..... of .. . . . The same was referred to a Committee consisting of . . . . . (give names) ..... . You are required to file your answer to the charge and specifications, according to the form prescribed, within one week from the service of this notice, with the first-named member of the Committee, who will notify you of the time and place of trial.

Fraternally

(Seal) ..... Secretary.

**Form C—Notice to Convener of Committee.**

(Date) ... .. 19 ...

To Bro. .... .

I enclose you a charge preferred by. .... .  
 ... .. against . . . . ., which  
 charge was referred to. . . . . (give names)  
 for trial, of which Committee you are Convener.  
 The accused was served with a copy of the  
 charge on the ..... day of ....., and  
 notified to file his answer thereto with you  
 within one week, when you will cause the Com-  
 mittee to meet and proceed with the trial.

Fraternally,

.....Secretary.

**Form D—Notice to Accuser or Accused.**

(Date) ..... 19 ...

To ..... A. B., or C. D. (as the case may  
 be, one to each party).

The Committee on trial of the charge and spe-  
 cifications made by ..... against ..... .

will meet at ..... on the ..... day  
of . . . . . at ..... o'clock p.m., to  
hear and determine the same. You are required  
to attend with your witnesses, and (prosecute or  
defend the same, as the case may be).

I am, fraternally yours,

.....  
Convener of Committee.

### **Form E—Pleas in Defence.**

I, A B, mentioned in the charge and specifications, preferred by C. D., on the..... day of .. . . ., say—

1st—That the offence in the charge mentioned is not within the legal jurisdiction of the Lodge.

2nd—That I am not guilty.

3rd—Guilty.

4th.—I admit the fact stated, but will justify the alleged offence

5th.—The complaint is frivolous

### **Form F—Report of Committee on Trial**

(Date) ..... 19.. .

To ..... No. ...., I. O. O. F.

The undersigned (a majority of the) Committee appointed to investigate the charge and specifications preferred by ..... against  
. . . . ., respectfully report as follows  
(state finding on each specification): The minutes of the Committee, evidence taken, and papers pertaining to the trial, are submitted herewith

(Signed by the Committee).

### **Form G—Declaration of Witness.**

You sincerely declare upon your honor as an Odd Fellow that the evidence you shall give in

the matter of ..... against... .....  
now pending, shall be the truth, the whole truth,  
and nothing but the truth. Thus you declare.

(The following additional forms as recommended by the Sovereign Grand Lodge are here submitted, modified to suit the laws and usages of this jurisdiction. Notices to the accused and to witness should, if possible, be delivered personally, and should be endorsed on the back as delivered, and over the signature of the person so delivering, and the receipt thereof should be acknowledged over the signature of the person to whom it is delivered.—Jour. S.G.L., pp. 6541, 6590).

#### Form H—Subpoena.

.....Lodge, No. ....I. O. O. F.

To. ....

You are hereby notified and required to appear before the Committee heretofore appointed to try the charges preferred by Bro. .... at ..... on the ... day of ... 19...., at ..... o'clock ..... of that day, to testify as a witness therein on behalf of said Bro. ....

By order of Committee,

..... Sec. Com.

#### Form I—Notice of Filing Report.

..... Lodge, No..... I.O.O.F.

To. ....19....

Sir and Bro.—Take notice that the Committee heretofore appointed to try the charge preferred against you by Bro....., have this day filed their report thereon, which will be considered by the Lodge at the meeting to be held on the evening of the..... day of .....19....

Yours in F., L. and T.,

..... Rec. Sec.

**Form J—Notice of Appeal.**

To..... Lodge, No. ...., I.O.O.F.

Take notice that the undersigned hereby appeals from the action and judgment of this Lodge in the matter of charges preferred against him by Bro....., on the following grounds

1st—The evidence was insufficient to sustain such charges or the report of the Committee thereon in this—(here insert wherein the evidence was insufficient).

2nd—Errors committed at the trial, and by the Trial Committee, as follows.—(here insert errors complained of).

Dated at..... the ..... day of ..... 19....

## Rules of Order for Lodges

### Subordinate to the Grand Lodge of Alberta

1.—As soon as the Presiding Officer shall have taken the chair, the officers and brothers present shall take their respective stations, and the Lodge will then be opened in ancient form.

II.—The order of proceeding after opening shall be as follows —

1. The calling of the Roll of Officers
2. The presentation of Visiting Cards and their reference to Committee on Examination.

3. The reading by the Secretary of the minutes of the last Lodge night; the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require

4. The receiving and consideration of any reports from the Visiting Committee, or from other brothers who may have to report the fact of any brother being sick or in distress

\*5. (The nomination and election of officers on the evening designated for such nomination or election )

6. The receiving and consideration of reports of Committees on Character, and balloting thereon.

7. The initiation of candidates for membership and conferring degrees.

8. The receiving of propositions for membership and their reference to Committees on Character

\* To be read only on proper evenings in May and November.



9. The receiving and consideration of any reports of Officers and Standing Committees, which may require to be made in pursuance of the Bylaws.

10. The receiving and consideration of any reports of Special Committees in the order of their seniority.

11. The reading and consideration of accounts and other communications in the hands of the Secretary.

12. Good and welfare: being first, unfinished business, in order of priority at former meetings; and secondly, new business.

13. The closing of the Lodge.

III.—Any member offering a motion must do so in writing, if a request to that effect be made by the Secretary, the Presiding Officer, or the Lodge

IV. No question shall be put by the Presiding Officer, unless regularly moved and seconded; nor be open for consideration until so put; and, when put, no other motion shall be receivable, unless it be a motion—

- |                                  |                   |
|----------------------------------|-------------------|
| 1. To adjourn;                   | 4. To postpone;   |
| 2. To lay on table;              | 5. To refer,      |
| 3. To put the previous question; | 6. To amend; or   |
|                                  | 7. To substitute. |

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof shall be decided without debate.

V.—The previous question shall be put from the chair, only after it shall have been ascertained that the call therefor is sustained by a majority of the members of the Lodge present, and shall then always be put in the words following: "Shall the question be now put?" which

words shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

VI.—If the voice of the Lodge, taken pursuant to such call for the previous question, be in the affirmative, the Presiding Officer shall thereupon forthwith put to vote the question so pending, immediately before such call, and shall allow no amendment or further debate thereon; and, if, on the other hand, the vote of the Lodge be in the negative, the Presiding Officer shall be thereby precluded from putting to vote, during the remainder of the current term, the question so pending as aforesaid.

VII. Any member may require the division of a question, when the sense will admit of it.

VIII. When a blank is to be filled, the question shall first be taken on the highest sum or number, and longest or latest time proposed.

IX. The yeas and nays shall be taken and recorded on the call of any member, duly seconded.

X. After any question, except that of indefinite postponement of the previous question, may have been decided, any two members, having voted on the prevailing side, may, at the same or next regular meeting, move for a reconsideration thereof, but no discussion on the main question shall be allowed upon such motion.

XI. Any question decided by the Lodge shall not again be brought before it, otherwise than by reconsideration, as provided in the foregoing rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

XII. Every member shall have the privilege of speaking twice on any question, but not oftener,

unless by permission of the Presiding Officer

XIII. Any brother intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question and avoiding personalities, and should more than one brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

XIV. The Presiding Officer, or any member, may call a brother to order while speaking, and in such case the debate shall be forthwith suspended, and the brother so called to order shall not proceed until the point of order thus raised be determined, nor speak upon such point of order, unless it be to make necessary explanation, or appeal from the decision of the chair.

XV. In all cases where a member may appeal from the decision of the chair, he shall use the words following, and none other, unless it be for necessary explanation.—“N G, I respectfully appeal from the decision of the chair to the Lodge,” and the Lodge shall, after such explanation from the Presiding Officer as he may deem necessary, proceed forthwith to consider and vote upon the question: “Will the Lodge sustain the decision of the chair?”

XVI. Any brother who may have been called to order for manifestation of temper, or improper feeling, must apologise to the Lodge or to any aggrieved party, if required so to do by the Presiding Officer, and shall not speak again on the pending question, except to explain or apologise, unless specially permitted to do so by the Presiding Officer.

XVII. The Presiding Officer of the Lodge may, at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

XVIII Brothers not members of this Lodge may address the Lodge on receiving permission to that effect from the Presiding Officer.

XIX No brother shall retire while the Lodge is open without permission of the Presiding Officer

XX A motion to suspend or alter the order of procedure, as contained in Rule II, for the remainder of the meeting, may, at any time, be carried by a vote of not less than two-thirds of the members present and voting thereon, but no motion to suspend or alter such order of procedure for a longer term, shall at any time be put to vote

XXI—Where any question shall arise, not dealt with in the foregoing, it shall be decided according to "Cushing's Manual."

XXII.—These Rules, or any part thereof, shall only be altered, amended, suspended, or annulled (except in the case provided for by Rule XX), by action of the Grand Lodge of Alberta

The foregoing Constitution, Code of Procedure and Rules of Order for the government of Subordinate Lodges, under the jurisdiction of the Grand Lodge of Alberta, as adopted at the institution of the Grand Lodge in the City of Calgary on the 17th of November 1905, are hereby certified correct.

O. E. TISDALE,  
Grand Secretary

**BY-LAWS**  
**OF**  
**Norwood Lodge, No. 41**  
**I. O. O. F.**

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1. No application for membership shall be made known to any person except a member of this Order until after the same shall have been determined favorably by election.

2. No application for degrees shall be entertained until the applicant or other brother in his behalf presents to the N.G. a certificate from the F.S. as required by the constitution, unless the F.S. present vouch for his compliance therewith

3. All applications for degrees shall be made in the Lodge opened in the third degree and shall be balloted for on the same evening in the Lodge opened in the third degree.

4. On the rejection of any application for degrees, the charge obtained for the same shall be at once refunded or placed at the brother's credit as he may desire. No brother shall be entitled to receive the first degree until the expiration of the first week after receiving the initiating degree, unless by dispensation of the Grand Master.

5. This Lodge shall hold its regular meetings on each Monday at 8 o'clock p.m. The senior P. G. present shall preside in the absence of the N.G. and V.G.

6. It shall be the duty of the Warden to take charge of the Regalia and other property of

the Lodge, except when a keeper is employed for that purpose, to act as chairman of the Property Committee and perform such other duties as are prescribed by the charges of his office. It shall be the duty of all officers of this Lodge to commit to memory their respective portions of the work of the Order so as to proceed without the use of books in opening and closing the Lodge, within one month of the time of installation.

7. The Finance Committee shall consist of three members whose duty it shall be to inspect and report upon all accounts referred to them by the Lodge at the same or next regular meeting and shall assist the N.G. and V.G. to audit the books and accounts of the F.S. and Treas. at the end of each semi-annual term and to make a written report thereon, also a report in full of the financial affairs of the Lodge at the second regular meeting of each term.

8. The Property Committee shall consist of three members, including the Warden, who shall be chairman thereof, whose duty shall be to take charge of all regalia and other effects of the Lodge, not especially entrusted to particular officers or to other committees; to procure such articles as may be necessary or as the Lodge may direct, and to make a full written report of their proceedings at the first meeting in each term. This Committee shall in no case expend in any one term more than Five Dollars (\$5.00) without the consent of the Lodge in regular form.

9. Any committee, member or members thereof failing to perform their duties satisfactorily to the Lodge may be discharged by a vote of the Lodge to that effect.

10. Every Committee, member or members thereof thus discharged shall forthwith surrender on demand to that effect, to the N.G., or to

such other brother or brothers as this Lodge may appoint, all books, papers, monies or other property of the Lodge which may be in his or their possession

11. It shall be the duties of all committees on character to ascertain carefully the age, state of health, profession, habits and character of the candidates referred to them, to see that they have been residents in the jurisdiction at least three months and make special report thereon at the next regular meeting unless further time be granted.

12. Every person admitted into this Lodge by initiation shall pay an entrance fee previous to his initiation according to the following table,

From the age of 21 to 30 years inclusive \$10.00

From the age of 31 to 35 years inclusive \$12.00

From the age of 36 to 40 years inclusive \$15.00

and for each additional year over 40, \$3.00 per annum in addition.

13. Each application for initiation shall be accompanied by a Medical Certificate and the sum of \$5.00, which shall, if the application be rejected, be returned to the applicant, less the amount of the medical examination fee. In case the application be accepted and the candidate fail to appear for initiation during the prescribed term, the deposit shall be forfeited and form part of the general funds of the Lodge.

14. Every brother admitted into this Lodge by deposit of card from any other Lodge of this Order shall be in conformity with Article 12A of the Constitution as amended, Journal 1907, Report 109.

15. The regular contribution to be paid by every brother of the Lodge into its funds shall be at the rate of \$2 per quarter and no brother shall on any account be excused from such payment.

16. Whenever benefits shall accrue to the account of a brother, payment shall be deducted therefrom by the N.G. of such dues as may be chargeable to the brother.

17. The charges for the three degrees in this Lodge shall be \$5.00 for each in advance.

18. For every withdrawal card there shall be a charge and a payment of 50 cents previous to the delivery of the same

19. There shall be carried to the account of the W. and O. Fund all monies which at the time of passing these By-Laws may be at the credit of such fund, one-fifth part of all quarterly dues received, all fines collected, all donations and bequests which may be made thereto, and all monies which may be raised by assessments made in aid thereof.

20. There shall be carried to the account of the General Fund four-fifths of all quarterly dues, all donations and bequests which may be made thereto, all assessments which may be raised in aid thereof, all admission fees, charges for degrees, visiting and withdrawal cards. All sums accruing for interest on any invested fund shall be carried to the account of the fund to which such principal sum belongs.

20a. There shall be carried from the General Fund to the account of the Contingent Fund on the 1st of January, April, July and October, five per cent. of all dues placed to the credit of the General Fund during the previous quarter.

21. Whenever any benefit or benefits may become due or payable from either of the funds of this Lodge in the course of any one quarter, if the books of the Lodge do not show a sufficient amount to the credit of such fund to meet such benefit, then the F.S. shall forthwith raise in aid of such fund by an assessment, to be laid in equal proportions upon all



members of the Lodge, the amount necessary to meet such benefit or benefits

22 Every brother who has been a member of this Lodge for the space of three months shall be deemed a "bona-fide member," and when in good standing, if incapable of following his usual occupation by sickness or other disability not proceeding from intemperance or immoral conduct on his part, shall receive from the General Funds of this Lodge during such sickness or disability, commencing not more than one week anterior to the time during such sickness, shall have been reported to the Lodge, and at a rate as follows: If of the third degree, nothing for the first week and \$5.00 per week for the next 25 weeks, and \$1.00 per week during the remainder of the sickness.

23 If such a brother be a non-resident, or if his sickness or disability occur at a distance from Edmonton, it shall be necessary that a statement or statements of his case setting forth the nature and probable cause of the same, the time of its commencement and probable duration, be transmitted to the N.G. of the Lodge, certified by the N.G. of the Lodge nearest the place where he may be, for the time, resident or detained, and under the seal of such Lodge, or if he be not near a Lodge of this Order, the certificate must be signed by a Justice of the Peace, clergyman or licensed physician; without such certificate no brother shall be entitled to benefits.

24. A brother of this Lodge who is sick or disabled, and not disqualified by these By-Laws, shall in case of absenting himself from this city, first notify the Lodge of his intention and shall immediately on his arrival at his destination, notify the N.G. of the Lodge nearest such destination. If no Lodge is near, he shall send to his Lodge a true statement of his con-

dition at least once in two weeks; such statement must be attested by a regular physician.

25. On the decease of a bona-fide member in good standing in this Lodge the sum of \$50.00 shall be allowed as a funeral benefit, to be disposed of as provided by the constitution. On the death of the wife of a bona-fide member of this Lodge, in good standing, he shall be entitled to receive from the General Fund the sum of \$15.00.

26. The widow of a deceased bona-fide member of this Lodge in good standing at the time of his death shall receive from the W. and O. Fund of this Lodge during four years \$30.00 per year, if she remains a widow; just as soon as she marries, benefits cease.

27. The children, if any there be, under the age of fifteen years (of such deceased brother), shall receive a benefit from the W. and O. Fund of \$10.00 per annum payable as directed by the Lodge.

28. Should circumstances require it, the Lodge may withdraw from the widow of a brother, the benefits above set forth, and grant the same to his child or children under the age of fifteen years.

29. Should the widow of a brother marry while any child or children are under the age of fifteen years, benefits shall cease in the case of the child or children as soon as the mother marries, at the discretion of the Lodge.

30. Should the family of a deceased brother be in need of a protector or guardian, the Lodge shall, to the best of its powers, protect and assist them and endeavor to place them in such situation as may enable them to become useful to themselves and society.

31. Whenever it may become known to the Lodge that any brother of this Lodge has been reduced to a state of distress, his case shall be referred to a committee of three brothers who

shall examine into the same and report to the Lodge whether any, or what relief in their opinion should be granted him from the funds of the Lodge; and it shall be competent to grant any sum not exceeding \$20.00 (twenty dollars) by a vote of two-thirds of the members present and voting.

32. If a member of a distant Lodge apply to this Lodge for relief, on presentation of his card his case shall be referred to the N.G. and one or more members of the Scarlet Degree, and after a satisfactory examination they shall be at liberty to contribute at once a sum not to exceed \$5.00, and make a report thereon at the next regular meeting, when, if necessary, such further sum may be voted as shall be deemed requisite.

33. No brother, while under duly preferred charges, shall be entitled to any benefits until acquitted, but if duly acquitted, he shall forthwith become entitled to any and all benefits, which, but for such charges, would have been payable to him.

34. No brother more than thirteen weeks in arrears for Lodge dues shall become entitled to any benefits until four weeks after such arrears have been paid in full.

35. No brother who has been suspended or expelled, shall on any account become entitled to any benefits until the term of three calendar months after he shall have been reinstated.

36. Every brother offending against the By-Laws, Constitution or Rules of Order of this Lodge in respect of any of the particulars hereafter named, shall be fined as follows, unless excused by vote of the Lodge:

First.—For any failure to report the sickness of a brother of this Lodge to the N.G., or Lodge as soon as practicable, \$2.00.

Second.—For any failure to watch with a sick brother when summoned to do so by a member of the sick committee, \$1.00.

37. All fines incurred by brothers or imposed by the Lodge, shall be forthwith charged by the F.S. to the account of the brother incurring them and shall become due and payable with the regular quarterly dues for the ensuing quarter.

38. Any brother being twelve calendar months in arrears, shall, on due report thereof to the Lodge be, on vote of the Lodge, declared suspended by the N.G. from membership, unless on account of any special circumstance the Lodge see fit by vote to determine a further term of payment, in no case to exceed three months.

39. Any brother guilty of language or conduct unbecoming an Odd Fellow in the Lodge, meriting in the opinion of the Lodge, a severer penalty than the fines already authorized, or who shall maliciously or carelessly bring charges against a brother, on evidence which the Lodge shall not deem as sufficient for so doing, or who shall knowingly misrepresent the qualification of any candidate for admission, or who shall make known to any but a brother of this Order the name of a person whose proposition has not yet been determined favorably by election, or who shall make known the rejection of a candidate for membership, or who shall abuse or attempt to abuse the benevolent intentions of the Order, or who shall be guilty of fraud in any business transaction, or drunkenness, or immorality, or of infraction of the laws of the land, shall be suspended from membership or expelled as the Lodge may by vote determine after due trial.

40. No brother shall be permitted to appear in the Lodge while suspended from member-

ship, nor shall any sentence of suspension be considered to expire or be reversed until by special vote of the Lodge to that effect, and no motion to that effect shall be put to vote more than once in any one quarter in the case of the same brother, nor unless at a regular or special meeting and after formal notice of such motion has been given at two regular meetings next preceding such vote, nor if the suspension has been pronounced for a fixed term until the close of such term, nor shall any vote take effect until after the brother has paid up all dues that would have accrued to his account but for such suspension

41. At the last regular meeting in December in each year, this Lodge shall elect separately by ballot three of its members of the Third Degree, in good standing, as Trustees, who shall hold their office during one year.

42. All accounts regularly presented to the Lodge shall be referred to the Finance Committee unless the Lodge shall, by vote to that effect, order their immediate payment

43. No intoxicating beverage shall be allowed in the Lodge room, and no smoking except in the smoking room.

44. The Recording Secretary and Financial Secretary shall receive in compensation for their services, an annual salary of ten dollars (\$10.00).

45. No motion to appeal, suspend or amend these By-Laws or any part thereof shall be put to vote until the same shall have been read in the Lodge at two consecutive regular meetings nor shall the consideration of, or voting upon, any such motion be postponed after such second reading, unless by vote of the Lodge; nor shall such motion be declared to prevail unless upon

the final division thereon two-thirds of the brothers present and voting, shall vote in favor of it.

This is to certify that the foregoing By-Laws are a copy of the By-Laws of Norwood Lodge No 41, I O O.F.

ROBT. SCOTT, N.G.,  
H L COLLINS, R Sec.

Approved:

G. W. HENDERSON, Chairman  
By-Laws of Subordinate Lodges, I.O.O F., of  
Alberta.

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